

## Longwood Engineering Corporate Social Responsibility Principles;

This policy statement applies to all of the operations of Longwood Engineering and sets out the minimum standards which we expect from employees in their internal and external dealings with colleagues, customers, stakeholders and third parties. Corporate social responsibility (CSR) for Longwood Engineering means that we take account of the impacts of our activities on the environment, society and the economy.

### Basic Standards of Conduct

- We will conduct every aspect of our business with honesty, integrity and openness, respecting human rights and the interests of our employees, customers and third parties.
- We will respect the legitimate interests of third parties with whom we have dealings in the course of our business.
- We will maintain the highest standards of integrity – for example, we will not promise more than we can reasonably deliver or make commitments

We will act in a socially and environmentally responsible manner and promote sustainable development where possible. We believe these principles are integral to our business, employees, customers and the areas we work in.

Longwood Engineering has policy statements defining our commitment to sustainable development, dignity at work, health and safety, quality and environmental along with our company business objectives and other supporting policy statements. These all support our CSR policy.

Our focus areas are:

- investing for the long term through assessment, training and development;
- acting as a responsible business and work environment;
- co-operating with our immediate communities and the areas we work in;
- engaging with customers and suppliers, and reacting in a positive and pro-active manner;
- managing our environmental aspect/ impacts; reporting on our carbon footprint and target setting
- maintaining effective health and safety management systems, quality and environmental, and maintaining accreditation to the specific standards

### How we will Communicate our Policy

We will actively communicate our policies internally to all our employees. Policies supporting the principles of the CSR policy, such as the sustainable development policy, bribery act 2010 and others will also be communicated as appropriate to our customers, suppliers, subcontractors and interested parties as applicable.



### L-J Battye

Director / Company Secretary

Date: 22 December 2017

Review Date: (before) January 2019